



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Vice-Chairperson Edward Polkenhorn, called to order the special meeting of the North Fork Rancheria at **9:04 a.m.** on **November 15, 2018** in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Edward Polkenhorn, Katrina Guitierrez, Maryann McGovran and Gary Walker. Elaine Fink was absent.

Staff present:

Gary Nicholes – CAO

Teri Haggard – CFO

Dorothy Dandy – Election Board

Rena Killian – Election Board

Rosalinda Lewis – Election Board

IV. Approval of Meeting Agenda

Treasurer McGovran motioned to approve the agenda with additions. Councilman Walker seconded.

Roll call vote: Vice-Chairperson Polkenhorn – aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

Tribal Council agreed to go by the agenda and no longer jump around to accommodate staff for executive session items.

V. Approval of previous meeting minutes

Treasurer McGovran motioned to approve the special meeting minutes of November 11, 2018. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn -aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker abstaining. Mc 3/0/1

VI. New Business

a) *Gary Nicholes – CAO*

1. Christmas Cards

Mr. Nicholes reported that the year-end party cards will be emailed to Tribal Council and staff.

2. Elder Trip – Elder Bingo at Coyote Valley Rancheria.

Mr. Nicholes will gather more information on hotel rooms, per diem, etc. and send via email for approval.

b) *Treasurer McGovran*

1. Senator Harris meeting update

Treasurer McGovran gave an update on the meeting with Senator's Staff person. Treasurer McGovran reported that they will arrange a meeting with the Senator during the NCAI's Legislative Summit in D.C. during the week of February 14th.

Treasurer McGovran reported that there are funds available through the Bureau of Indian Affairs for assisting tribes with a Tribal Court. has released funds the could assist tribes but the BIA is very hushed about this. The assessment can take up to three years. A discussion was held regarding looking into a court system.

c) *Secretary Guitierrez*

1. Monthly Meeting Agenda

By consensus, tribal council approved the monthly meeting agenda to be posted at the admin office.

d) *Christina McDonald – EPD Director*

1. Cal-Fire –

Secretary Guitierrez motioned for Treasurer McGovran to be the Cal-Fire Representative. Councilman Polkenhorn seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

VII. Unfinished Business

a) *Year-end staffing*

The Committee has been formed and is now working out the details for the year-end party.

b) *Tribal Council Stipend*

October 8, 2018 meeting motion.

After a discussion was held regarding council members who retain full time employment and contacting staff after business hours, the following motion was made;

Treasurer McGovran motioned to rescind the motion that was made on October 8, 2018 for the tribal council stipend. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

Treasurer McGovran motioned for Tribal Council members that retain employment outside of Tribal Council business shall receive \$100.00 per day between a normal work day 8-5, Monday thru Friday and \$200.00 for every special and regular meeting they attend with a monthly cap of 2,000.00 with Tribal Council reserving the right to make a determination of who this will effect on a case by case basis. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

Treasurer McGovran motioned that Gary Walker falls under the established stipend guidelines for retaining employment outside of Tribal Council business and shall receive \$100.00 per day between a normal work day, 8-5 Monday thru Friday and \$200.00 for every special and regular meeting with a cap of \$2,000.00 effective November 1, 2018. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-abstain. 3/0/1

c) ID Maker

This item was tabled until the next meeting 11/29.

d) Election

For the record, Treasurer McGovran is not recusing herself from this Election.

The Election Board and Tribal Council discussed the timeline. The Board reported that they will be going down to the Mail house to discuss in person the election documents that were sent.

If it's not ready today, then the election will be moved to another date.

e) Teri Haggard – CFO

1. C-Store

Mrs. Haggard reported that the Tobacco Retail License was received on November 14, 2018. A discussion was held regarding the purchase of cigarettes and what kind of brands, etc. Mrs. Haggard will gather more information from the distributor and 29 palms and bring back to Tribal Council. Mrs. Haggard presented the amended business plan.

Treasurer McGovran motioned to approve the amended business plan for the NIM NOBE. Councilman Walker seconded.

Roll call vote: Vice-Chairperson Polkenhorn-nay, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 3/1/0

2. Grand Opening

The grand opening will be held on December 1, 2018 – 10:00 a.m. to 2:00 p.m. Treasurer McGovran will invite the local political indignities.

Mrs. Haggard inquired about having a cap of the local Native jewelry that will be purchased from the local citizens. Tribal Council approved a cap of \$500.00.

Treasurer McGovran motioned to go into executive session @ 12:23 p.m. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

VIII. Executive Session

a) **Secretary Guitierrez**

1. Personnel

A discussion was held.

b) Teri Haggard

1. Job Description

Treasurer McGovran motioned to approve the job description for Accounting Technician II. Secretary Guitierrez seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

c) **Gary Nicholes – CAO**

1. Staffing

A discussion was held.

2. Higher Education Scholarship

A discussion was held.

Treasurer McGovran motioned to come out of executive session @ 12:45 p.m. Councilman Walker seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

IX. Mail / Travel

a) **Economic Summit Sponsorship**

Secretary Guitierrez motioned to approve a table ten (10) in the amount of \$800.00. Treasurer McGovran seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

b) **Oakhurst Rotary Sponsorship**

Secretary Guitierrez motioned to sponsor in the amount of \$500.00. Treasurer McGovran seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

c) **Tribal Customary Adoptions**

Tribal Council approved for Maureen Geary, Attorney, to provide comments. Treasurer McGovran will contact Ms. Geary.

d) **Other**

Treasurer McGovran will attend STAC, ACF, and NCAI. 2/5-2/14.

Secretary Guitierrez motioned for Treasurer McGovran to attend NCAI. Councilman Walker seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

X. Next Meeting – 11/29/18

XI. Adjournment

Treasurer McGovran motioned to adjourn @ 12:56 p.m. Councilman Walker seconded.

Roll call vote: Vice-Chairperson Polkenhorn-aye, Secretary Guitierrez-aye, Treasurer McGovran-aye, and Councilman Walker-aye. Mc 4/0/0

Minutes submitted by: **Katrina Guitierrez** – 11/27/18

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **29th** day of **November, 2018**, at which a legal quorum was present, these minutes were approved as presented by a vote of **3 For 0 Against 1** Abstaining.

DATED this **29th** day of **November, 2018**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson